



## Vacancy Notice No. FPA-24-004

<b>Job Title:</b> Technical Editor	<b>Duty Station:</b> Phnom Penh
<b>Contract Type:</b> Individual Contract (International Consultant)	<b>Deadline:</b> 30 September 2024 (Monday) (12:00 Noon, local time)

The United Nations Population Fund (UNFPA) Cambodia Country Office is seeking the service of a qualified international consultant to edit and refine existing materials on Cambodia's population dynamics to make them more accessible, engaging, and impactful for policymakers and the general public. Stronger emphasis on making documents very easy to understand for policymakers and everyone.

### **Qualifications and Work Experience & Technical Background:**

- Advanced degree in English, journalism, communications, or a related field with a focus on technical or scientific writing/editing with at least 5 years of experience in technical editing, preferably in the fields of population dynamics, development, or public health, or bachelor's degree (same fields as above), with at least 7 years of experiences (same fields as above).
- Demonstrated ability to simplify complex technical content for non-specialist audiences.
- Strong understanding of population and development issues, particularly in the context of Southeast Asia preferred.
- Excellent writing and editing skills in English.
- Proficiency in data visualization and the ability to suggest appropriate visual representations of complex information.
- Experience working with UN agencies or international organizations is an advantage.
- Familiarity with UNFPA's mandate and work in population and development is desirable.

### **How to apply:**

Applications must be supported with a UN Personal History Form (P11), detailed CV, and two samples of recent editing works, to be sent directly to UNFPA Country Office's email to [cambodia-procurement@unfpa.org](mailto:cambodia-procurement@unfpa.org). The P11 Form and **Terms of Reference** can be obtained by email or via UNFPA Website <http://cambodia.unfpa.org/>.

For more details, please click the link: <https://cambodia.unfpa.org/en/vacancies/technical-editor>

All applications must include copies of latest educational qualifications, and the financial proposal.

UNFPA Work Environment: UNFPA provides a work environment that reflects the values of gender equality, diversity, integrity, and healthy work-life balance. We are committed to ensuring gender parity in the organization and therefore encourage women to apply. Individuals from the LGBTQIA+ community, minority ethnic groups, indigenous populations, persons with disabilities, and other underrepresented groups are highly encouraged to apply. UNFPA promotes equal opportunities in terms of appointment, training, compensation, and selection for all regardless of personal characteristics and dimensions of diversity. Diversity, Equity and Inclusion is at the heart of UNFPA's workforce.