

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

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Hiring Office:	UNFPA Cambodia Country Office and the National Maternal and Child Health Center (NMCHC) of the Ministry of Health (MoH)
Purpose of consultancy:	For the development of the National Strategy for Reproductive and Sexual Health and Rights (NSRSHR) 2024 – 2030
Scope of work:	<p><b>Background and rationale</b></p> <p>The National Strategy for Reproductive and Sexual Health and Rights (NSRSHR) 2017-2023 was developed based on lessons learned, best practices, achievements, and challenges experienced during the implementation of the previous two strategies. It also drew from other key documents and data such as the Health Strategic Plan 2016 – 2020, the Emergency Obstetric and Newborn Care (EmONC) Improvement Plan 2016 - 2020, the Fast Track Initiative Roadmap for reducing maternal and newborn Morality (FTIRM) 2016 - 2020, the Cambodian Sustainable Development Goals 2030 (CSDGs 2030), and the Cambodia Demographic and Health Survey (CDHS) 2014.</p> <p>With the latest data available from CDHS 2021-22 and the development of new FTIRM and the Health Strategic Plan, and the National Commitments to the International Conference on Population and Development (ICPD) 25 in Nairobi, Kenya, in 2019, there is a need to revisit and develop a new NSRSHR 2024 – 2030.</p> <p><b>Objectives and Scopes of the assignment:</b></p> <ul style="list-style-type: none"> <li>▪ To assist the National Reproductive Health Programme (NRHP) of the NMCHC, UNFPA, and stakeholders in reviewing the progress, challenges, and recommendations from the implementation of the current NSRSHR 2017 -2023 and relevant data and documents; and</li> <li>▪ To develop a new NSRSHR 2024 – 2030 based on findings and recommendations of the review of the current NSRSHR 2017 – 2023, other existing documents, and implementation experience from sub-national actors.</li> </ul> <p>The new NSRSHR 2024 – 2030 is to bring new fresh look for Cambodia to ensure Universal Access to sexual reproductive health rights and the 2030 agenda in line with the SDGs 2030. The focus should be placed on ensuring no one is left behind.</p> <p><b>Duties and Responsibilities</b></p> <p>An independent consultant (international consultant but locally recruited) is being sought to develop the NSRSHR for the period of 2024 – 2030 based on new data, and national and global policies and strategies. The development of the NSRSHR 2024 – 2030 will be carried out through a consultative process with relevant stakeholders, including relevant MoH departments and programmes, development partners, NGOs, and other ministries, and beneficiaries.</p>

This NSRSHR 2024 - 2030 should be **concise** with clear objectives and targets and be linked to national policies and strategies such as:

- The National Population Policy 2016 – 2030,
- The new Health Strategic Plan,
- The EmONC Improvement Plan 2021 – 2025,
- The Fast Track Initiative Roadmap for reducing maternal and newborn mortality,
- The National Guidelines for Managing Violence Against Women,
- The Cambodian Sustainable Development Goals 2030 (CSDGs 2030),
- The Global Strategy for Women’s, Children’s and Adolescent’s Health 2016-2030,
- The National Commitment to ICPD+25 in Nairobi in 2019, and
- Other key available documents.

Detailed tasks and duties are set out below:

1. Review the current NSRSHR 2017 – 2023 and relevant documents

- a. Thoroughly review the implementation status of current NSRSH 2017 – 2023, 2021-22 CDHS report, EmONC Review and Improvement Plan, HMIS data between 2017 and 2023 and other available documents;
- b. Meet and consult with the MoH departments and programmes, development partners, NGOs and other stakeholders with a focus on consulting a wide range of partners including groups most left behind including persons with disabilities, LGBTQI, EWs, migrant workers, factory workers, indigenous groups; and
- c. Draft a succinct plan for the development of the new NSRSHR 2024 – 2030.

2. Develop a new NSRSHR 2024 – 2030:

- a. Based on the review results, consult with stakeholders (wide group) on progress, challenges, lessons learned, and recommendations;
- b. Develop all key components of the sexual reproductive health and rights in the strategy, with a focus on emerging issues and ensuring leaving no one behind;
- c. Add data available to track progress on key indicators and targets listed in

	<p>the monitoring framework. Add new indicators if new activities have been added or modify indicators if activities have been modified.</p> <p>d. Lead the presentation of the findings and proposed draft NSRSHR 2024 – 2030 through meetings and workshops which can be done virtually.</p> <p>e. Present the final draft NSRSHR 2024 – 2030 to all stakeholders.</p> <p><i>Work schedule and arrangements</i></p> <p>The consultant will be home-based and work closely with the Manager of the NRHP, the Director of NMCHC, and UNFPA Cambodia Country Office. S/he is expected to meet with other NMCHC and NRHP officers, health development partners, and NGOs.</p> <p><i>Expected Outputs and Timeframe:</i></p> <ul style="list-style-type: none"> <li>▪ Review NSRSHR 2017-2023 and relevant documents listed above and produce a succinct report of the review. [est. 10 days]</li> <li>▪ Present the findings of the review of the NSRSHR 2017 – 2023 and proposed its key components through consultative meetings and workshops, and update after the consultative meetings; [est. 3 day]</li> <li>▪ Meet with different stakeholders and beneficiaries [est. 10 days]</li> <li>▪ Produce the first draft of NSRSHR 2024 - 2030 for comments by NRHP/NMCHC and stakeholder; [est. 5 days]</li> <li>▪ Revise and present the next draft to the sub-Technical Working Group for Maternal and Child Health; [est. 4 days]</li> <li>▪ Produce the final draft of the NSRSHR 2024 - 2030 based on the inputs provided by the MoH, UNFPA, and DPs. [est. 3 days]</li> </ul>
Duration and working schedule:	The consultant shall complete the assignment within a four-month timeframe, which is expected to commence tentatively on the 01 <sup>st</sup> of July 2023 and to finish on the 31 <sup>st</sup> of October 2023, with the number of working days not exceeding <b>35 working days</b> (thirty-five working days).
Place where services are to be delivered:	Home-based. This consultancy is open for international experts but locally recruited. This means there will be no Daily Subsistence Allowance (DSA) provided.  Working time and hours: Phnom Penh time zone.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	The consultant is expected to commence the work on 01 July 2023 and finish by the 31 <sup>st</sup> of October 2023.  The suggested payment schedule is detailed below: 1. The first payment of 30% will be made upon receipt and acceptance of the review report of NSRSHR 2017 – 2023, expectedly by 15 August 2023 (electronically); 2. The second payment of 40% will be made upon acceptance of the first draft of NRSHR 2024 – 2030;

	3. The remaining 30% will be made upon approval by the Director of the NMCHC and UNFPA of the final draft NSRSHR 2024 – 2030, by 31 October 2023 (electronically).
Monitoring and progress control:	The Director of the NMCHC and UNFPA assigned officer will monitor the progress of the consultancy.
Supervisory arrangements:	<p>The consultant will report to the Director of NMCHC and UNFPA assigned officer. The consultant is expected to interact with NRHP Manager and other programme colleagues in the NMCHC for matters related to their respective programmes and portfolios.</p> <p>The supervisor(s) and NMCHC programme managers and officers will have frequent interactions with the consultant at various stages in order to:</p> <ul style="list-style-type: none"> <li>▪ Brief the consultant and provide clarity on the assignment; the process and the deliverables;</li> <li>▪ Provide key documents relevant to the deliverables;</li> <li>▪ Introduce and facilitate the consultant to work with key stakeholders and counterparts if necessary; and</li> <li>▪ Provide feedback and get agreement on the next steps of the assignment.</li> </ul> <p>Upon completion of contract assignment, the supervisor(s) will certify relevant documents; evaluate the consultant's work and process/follow-up on the payments.</p>
Expected travel:	The assignment is home based, thus there is no plan for travel. However, if there is a need, a max. of 500\$ is budgeted for one-return ticket or cost-share.
Required expertise, qualifications and competencies, including language requirements:	<p><b>Qualifications and Experience</b></p> <ul style="list-style-type: none"> <li>▪ Advanced degree in public health; and/or sexual reproductive health; and/or strategic planning.</li> <li>▪ At least ten years of experience in working with sexual reproductive health, maternal and newborn health, and policy and strategy development;</li> <li>▪ At least five years of experience and technical competency in the areas of sexual reproductive health within the Cambodian health system;</li> <li>▪ Prior global and regional experience in development of sexual reproductive health plans, reports, or strategies;</li> <li>▪ Experience working in or familiarity with the Cambodian health system and health partners in Cambodia is an advantage; and</li> <li>▪ Very good oral and written English language skills.</li> </ul>
Other relevant information	<p>Interested candidates should submit a CV, P11 Form, and cover letter by email <a href="mailto:cambodia-procurement@unfpa.org">cambodia-procurement@unfpa.org</a>, and <a href="mailto:cambodia.office@unfpa.org">cambodia.office@unfpa.org</a> . The P-11 form is available for download at <a href="http://www.unfpa.org/resources/p11-un-personal-history-form">http://www.unfpa.org/resources/p11-un-personal-history-form</a></p> <p>The deadline for application: 30 May 2023.</p>
Prepared by: Sok Sokun, Programme Specialist, SRHR	

Reviewed by: May Tum, Assistant Representative

Approved by: Sandra Bernklau, Representative